

Answers to **Tips for being a super-organised student – exercises****Preparation**

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| 1. d | 5. c |
| 2. f | 6. a |
| 3. h | 7. g |
| 4. b | 8. e |

1. Check your understanding: true or false

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| 1. False | 4. True |
| 2. True | 5. True |
| 3. False | 6. False |

2. Check your vocabulary: gap fill

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| 1. advice OR tips | 5. folders |
| 2. diary | 6. before |
| 3. reminder OR note | 7. subject |
| 4. desktop | 8. removes OR takes off OR takes away OR takes down OR throws away |